

San Mateo County Mock Trial

For Teachers: The First Night of Competition

To give to the County Coordinator

Please put these items into the folder provided at the Orientation and clip all the papers.

- _____ Copies of student CRF permission slips, in alphabetical order by last name, making sure all indicate medical insurance information.
- _____ One (blue) Prosecution nomination sheet.
- _____ One (yellow) Defense nomination sheet.
- _____ Completed code of ethics sheet. (Suggestion: alphabetized by last name)

To have ready for the match

Have extras for yourself, but a copy of each should be held by bailiff, clerk, and/or other team member

- _____ Four copies of blue Prosecution nomination sheet. One to judge, one to each scorer, one to opposing advisor.
 - _____ Four copies of yellow Defense nomination sheet. One to judge, one to each scorer, one to opposing advisor.
- Note that in the Semi-final and Final Rounds there are three and four scorers respectively. You will need additional blues and yellows.
- _____ Bailiff and clerk notes and checklist.
 - _____ Timesheets.

For the competition or for yourself.

- _____ Exhibits for Prosecution.
- _____ Notepad or notebook to take notes.
- _____ No cell phone or smart phone used by any one in the courtroom.

To be sure everyone understands

- _____ Which side is going when, when to arrive, how to behave inside and outside courtroom.
- _____ No scouting rules—that includes parents and others affiliated with your school.
- _____ No contact rule—that includes parents and others affiliated with your school.
- _____ Treating courtroom like national park.
- _____ Spirited competition, but good sportsmanship.
- _____ Mutual agreement on videotaping.
- _____ Other

To yourself

- _____ Relax. It's up to the kids, and you can't do anything once the match starts except take notes.
- _____ Introduce yourself to the opposing coaches.